DONATIONS AND APPLICATIONS FOR REFUND

ONLINE DONATIONS

Thank you for choosing to donate to MLC Foundation (Inc.). As your donation is being made online without our assistance or involvement, we ask that you complete your details and the amount of your donation carefully.
All transactions will be processed in Australian Dollars (AUD).

ERRORS IN AMOUNT DONATED

Should an error be made in the amount of any donation, you have 60 calendar days in which to notify MLC Foundation (Inc.) of the error.

REFUND REQUESTS

All requests for a refund must be made in writing and forwarded to:

Email: foundation@mlc.wa.edu.au
Or mail: Methodist Ladies' College
Attention: MLC Foundation (Inc.)
PO Box 222
Claremont WA 6910

The request must include details of the initial donation, including the date, amount, name of the donor, the receipt number and the nature of the error. Should the refund be approved, any original receipt issued immediately becomes void and invalid and the receipt must be returned to MLC Foundation (Inc.) prior to a refund being processed. A new receipt will be issued where applicable.

CHANGE OF HEART ON DONATION

Once you have made a donation to MLC Foundation (Inc.), we do not normally give a refund if you change your mind. It is for this reason that we ask that you make your choice to donate carefully.

MLC Foundation (Inc.) is under no obligation to give a refund for a donation if an error has been made on your part, but we will endeavour to ensure that any genuine errors (such as the amount donated) are rectified.

MLC Foundation (Inc.) is a not-for-profit organisation and we reserve the right to deduct any bank or transaction charges for any refund processed to the donor. Should an error be detected and a request for refund is made after 90 calendar days have expired, MLC Foundation (Inc.) regrets that we are unable to issue a refund.

ERRORS BY US

Of course, should an error be made by MLC Foundation (Inc.) or its financial institution(s), a full refund will be made immediately upon notification of the error and all costs will be borne by the Foundation.

CONTACT

MLC Foundation (Inc.)
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